



## CENTER FOR REGIONAL STUDIES

## CRS Call for Proposals Community-based Research Initiative 2023-2024

**Deadline: May 1, 2023**  
**Award notification on or before June 2, 2023**

The UNM Center for Regional Studies (CRS) in partnership with the College of Arts & Sciences (A & S) announces their Community-based Research Initiative. This initiative is to financially support one community-based research project during FY24. The CRS and A & S partnership can provide up to \$30,000 for the fiscal year.

CRS invites project proposals from UNM faculty. The UNM faculty member must be working towards the development and implementation of practical and real-life solution(s) to the challenges facing New Mexico or Southwest communities in the twenty-first century. The project should be co-directed by a College of Arts & Sciences department or program faculty member and a community-based partner(s). It is important that both the UNM Faculty member and Community-based partner equitably benefit from this research partnership.

The proposed project must serve the [mission](#) of CRS, which emphasizes the development and distribution of new sources of knowledge throughout New Mexico, the Southwest region, U.S. Mexico Borderlands, and the Americas.

**Eligibility Criteria:** All UNM faculty in the College of Arts & Sciences including full, associate, and assistant professor ranks are eligible to apply. Faculty applicants must hold tenure-stream or tenured full-time appointments in a UNM College of Arts & Sciences department or academic program.

### **Proposal Format and Guidelines for Submission:**

- The complete Application Packet is available for download at the CRS website: [CRS Home Page - Announcements](#)
- Proposals must include an outline and detailed description of community project, developed research tasks and timeline, and include a description of the intended project outcome.
- Application materials must include a Cover Sheet, Proposal Narrative, Statement of Relevance to the CRS mission, a Budget Request & Justification, Community-based partner(s) letter of support, CV, and any other attachments relevant to your proposal.
- Proposals and attachments must be submitted no later than May 1, 2023 5:00 p.m. in electronic format as a single PDF file (along with CVs as required) addressed to: [crsunm@unm.edu](mailto:crsunm@unm.edu).

## **Guidelines for Application, Budget Request, & Justification**

1. Project expenses should fall within the 2023-2024 academic year (FY24), although supplemental or secondary funding from other sources may be utilized for multi-year projects.
2. In general, the Center for Regional Studies will not support expenses such as faculty or staff salaries, indirect or administrative costs, or extra compensation to faculty or staff. In addition, CRS funding cannot be used in the production of student credit covered by the instructional budget of the university.
3. Project costs may include travel expenses, a course buy-out approved by the faculty member's unit for the fall 2023 or spring 2024 semester, graduate student salary, community-based partner(s) stipends, or other direct costs essential to the completion of a project outcome. The application must describe the intended project outcome such as a community presentation, film, exhibition, or other creative work associated with the project.
4. To avoid a conflict of interest, the UNM faculty member must not be affiliated with the community-based partner.
5. All CRS expenditures should be completed by June 1, 2024 in accordance with line items in the final approved budget. Line items and the amounts must be justified as essential to the project activities and outcomes. Balances cannot be reprogrammed for any other purposes, and any unspent funds will revert to CRS. A Final Report of project outcomes and expenditures must be submitted to CRS by July 31, 2024.
6. An evaluation committee of UNM faculty, administrators, and CRS staff will review and score each submitted proposal.